

Dear Sir/Madam

I am applying for the open position of **Coordinator** with Booking.

Living in a country such as Greece, I can truly understand the importance of the tourism sector and its necessity for the country's economy. Although I haven't been yet part of the field from a business perspective, I can guarantee that my previous working experience and my academic background meet your company's requirements.

Throughout my professional experience, I have acquired a significant background in content editing and I have been encouraged to create, edit, monitor and choose the most suitable content for a variety of websites and social media platforms, fulfilling the highest quality standards.

Working in a constantly evolving technology-driven environment, I also learned how to be innovative, creative, fast, accurate and flexible in order to meet strict deadlines, create impactful content and achieve business objectives.

Also, my five years customer service experience endorsed me with strong communication and interpersonal skills, learned me how to handle even with the most demanding customers and helped me to adapt quickly to adverse situations.

The unique philosophy of Booking, my willingness to meet high-level professional environments in conjunction with my yearning to enhance my career in the process, are the main reasons that urged me to apply to Booking as a Coordinator.

My résumé provides further information about my education and work experience. I appreciate your taking the time to review my credentials and experience. You can reach me anytime at 00306946008336 or at theodosioslazaris@yahoo.gr

Thank you for your time and consideration.

Sincerely

Theodosios Lazaris